

## Manager of Monitoring

Electronics Watch is seeking a Manager of Monitoring. The Manager of Monitoring is a member of the monitoring team at Electronics Watch and is responsible for supporting and managing civil society monitoring partners in electronics manufacturing regions, primarily in Asia. They will evaluate needs of and provide training to monitoring partners, conduct quality control of reports, and write reports.

The successful candidate will be an experienced professional with excellent research management and writing skills and will be open to intercontinental travel. Monitoring activities will focus on Southeast Asia, including Indonesia, Malaysia, and Thailand.

### TERMS

**Salary scale:** 52,800 EUR annual gross

**Location:** Remote.

**Contract type:** Full time (35 hours per week), three-year contract (with the intention of securing funds for a permanent position). The contract may be for either a consultancy or an employee position, depending on the location of the hire.

**Start:** April 1, 2025

### ABOUT ELECTRONICS WATCH

[Electronics Watch](https://www.electronicswatch.org) is an industry-independent, not-for-profit organization dedicated to using public procurement leverage to protect the rights of workers in global supply chains. We coordinate worker-driven monitoring and remediation in collaboration with civil society organisations and trade unions in production countries, with a focus on the electronics and battery supply chains.

Electronics Watch represents more than 1500 public buyers in Europe and Australia. Our powerful network of public buyers and civil society monitoring partners in production countries act in concert to promote workers' rights. Public buyers working together and speaking with a united voice have leverage with their suppliers. Worker-driven monitoring provides evidence of rights violations that public buyers use to hold suppliers accountable. Dialogue with companies based on worker priorities and public buyer demand results in improvements for workers.

### RESPONSIBILITIES

The following are the core responsibilities.

#### Monitoring management and quality control

- Oversee, support, and manage the work of monitoring partners.
- Quality check data reports from monitoring partners.
- Participate in monitoring activities when strategic and feasible.
- Support monitoring partners to develop effective external grievance mechanisms and local social dialogues.

- Write reports for various target groups.

### **Education and training**

- Evaluate needs, plan and develop trainings for monitoring partners.
- Deliver and measure impact of trainings.
- Support evaluation of the monitoring partners.
- Support the update and revision of all monitoring and reporting tools.

### **KEY COMPETENCIES**

The following skills and experience are essential:

- Extensive research management experience (approx. 5 years)
- Excellent English language skills, including report writing skills.
- Extensive experience (approx. 5 years) monitoring of labour and occupational health and safety standards in global supply chains. This must include fieldwork methods and/or social auditing.
- Basic understanding of the structure of the electronics industry.
- Extensive experience (approx. 5 years) in training development and provision, and monitoring and evaluation of impact of trainings.
- The ability to self-manage tasks and workloads, with a hands-on mentality.
- Attention to detail and accuracy.
- Ability to contribute to an organisation working collaboratively and remotely as a small team.

### **Desirable**

- Competence in additional languages spoken in manufacturing and mining regions.
- Familiarity with the field of socially responsible public procurement.
- Experienced public speaker.
- Familiarity working in flat and/or matrix type organisation.

### **TO APPLY**

Please send a cover letter, CV, three English writing samples, the names and contact information of three references to [info@electronicswatch.org](mailto:info@electronicswatch.org) by January 24. The subject line of the email should read 'Monitoring Manager'.

Interviews will be held on February 12 and 13.

*Electronics Watch welcomes job applicants of different backgrounds. As a Dutch organisation we comply with the Dutch Equal Treatment Act which prohibits discrimination on grounds of religion, belief, political opinion, race, sex, nationality, sexual preferences or civil status in employment.*